

1. The first step is to identify the problem or question that needs to be addressed. This involves understanding the context and the specific requirements of the task.

2. Next, it is important to gather relevant information and data. This can be done through research, consultation with experts, or by analyzing existing data sets.

3. Once the information is gathered, the next step is to analyze it. This involves identifying patterns, trends, and potential solutions. It is important to consider all relevant factors and to evaluate the pros and cons of each option.

4. After analysis, the next step is to develop a plan or strategy. This involves determining the most effective way to address the problem or question. The plan should be realistic and achievable, and it should take into account any constraints or limitations.

5. The final step is to implement the plan. This involves putting the strategy into action and monitoring the progress. It is important to be flexible and to make adjustments as needed. Once the plan is implemented, it is important to evaluate the results and to determine if the problem has been solved or if further action is needed.

Harry B. Tanner

3744

✓	Rejected
=	Allowed

-	(Through numeral) Cancelled
+	Restricted

N	Non-Elected
I	Interference

A	Appeal
O	Objected

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